

Terminal A-B Connector
Pre-Submittal Meeting: January 19, 2016



SBEDA Affirmative Procurement Initiative: 33% SBE Subcontracting Goal; SBE Prime Contract Program Preference Points (5pts) and M/WBE Prime Contract Program Preference Points (5pts)

I. SBE Subcontracting Program

- **33%** must be subcontracted to certified Small Business Enterprises (SBEs) designated within San Antonio Metropolitan Statistical Area (SAMSA)
- Respondents **must** demonstrate their intent to accomplish this requirement by **submitting** the appropriate documentation with their response (**Subcontractor/Supplier Commitment Form**)
- Failure of a respondent to demonstrate their commitment to meet the subcontracting requirement will deem its response nonresponsive
- ***SBE Prime participation does NOT count towards SBE Subcontracting goal***

II. SBE Prime Contract Program

- Certified SBE firms headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area responding to this solicitation as the Prime Contractor will receive **5 preference points**
- A minimum of 51% of this contract shall be self-performed and/or shall be subcontracted to other certified Small Business Enterprise having a Significant Business Presence within the San Antonio Metropolitan Statistical Area (SAMSA)
- ***Respondents must not subcontract more than 49% of the contract value to a non-SBE firm***
- SBEs **must be** certified with the South Central Texas Regional Certification Agency
- ***No evaluation criteria percentages points will be awarded to non-certified firms through subcontracting to certified SBE firms***
- Respondents must demonstrate their intent to accomplish this requirement by submitting the appropriate documentation with their response

III. M/WBE Prime Contract Program

- Certified Minority/Women-owned Business Enterprise (M/WBE) firms headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area responding to this solicitation as the Prime Contractor will receive **5 preference points**
- Certified M/WBEs must also be certified SBEs
- M/WBEs **must be** certified with the South Central Texas Regional Certification Agency
- A minimum of 51% of this contract shall be self-performed or shall be subcontracted to other certified Small and Minority Business Enterprise and/or Small and Woman Business Enterprise having a Significant Business Presence within the San Antonio Metropolitan Statistical Area (SAMSA)
- ***Respondents must not subcontract more than 49% of the contract value to a non-M/WBE firms***
- ***No evaluation criteria percentages points will be awarded to non-certified firms through subcontracting to certified S/M/WBE firms***
- Respondents must demonstrate their intent to accomplish this requirement by submitting the appropriate documentation with their response

CITY OF SAN ANTONIO AVIATION DEPARTMENT
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Our Mission:

To innovatively manage our airports to provide a positive customer experience while supporting economic development.

IV. Eligibility Criteria

- Eligibility Certification:
 - SBE
 - SBE and M/WBE (AABE/ABE/HABE/NABE/WBE)
 - Certified through the South Central Texas Regional Certification Agency (SCTRCA) to perform commercially-useful function
- Be considered small under SBA size standards for specific industry category of work being proposed
- Headquartered or demonstrate “significant business presence” (20% of total company employees) regularly based in the SAMSA (Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, or Wilson) for at least one year
- SBEDA staff can assist with SCTRCA priority certification while solicitation is open
- For additional information, contact Lisa Brice at 210.207.3505 lisa.brice@sanantonio.gov

V. Waivers & Exceptions

- A full or partial waiver of a specified subcontracting goal may be requested, for good cause, by submitting the *Respondent Subcontracting Waiver Request* form with the solicitation response
 - Form is available at <http://www.sanantonio.gov/SBO/Forms.aspx>
 - Waiver request must fully document subcontractor unavailability despite good faith efforts to comply with the goal
 - Good Faith Effort “tip sheet” located at <http://www.sanantonio.gov/SBO/Forms.aspx>
- Respondent may request, for good cause, an Exception to the application of the SBEDA Program by submitting the *Exception to SBEDA Program Requirements Request* form with the solicitation response
 - Form available at <http://www.sanantonio.gov/SBO/Forms.aspx>
 - Exception request must fully document why:
 - ◆ Value of contract is below \$50,000;
 - ◆ No commercially-useful subcontracting opportunities exist; or
 - ◆ Type of contract is outside scope of the SBEDA Ordinance
- For Waivers or Exceptions, contact Lisa Brice at 210.207.3505 or lisa.brice@sanantonio.gov

VI. Central Vendor Registry (CVR)

- All contractors/consultants wishing to do business with the City must first register in the CVR
- To begin the registration process, please go to <http://www.sanantonio.gov/purchasing/SAePS.aspx>
- For technical assistance please call (210) 207-0118

For a listing of all certified and non-certified firms registered with the City, please visit <http://www.sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx>